

Terms and Conditions

All quotes are based on printing covers on 250gsm white card with a gloss finish, black & white inners on 80gsm white paper and colour inners on 100gsm paper unless otherwise stated. Alternative paper stocks are available on request, which may alter the price.

All quotes include delivery to one UK address. A charge may be made for costs involved for delivery to more than one address and orders that need to be delivered outside of the UK will include an additional charge calculated by a staff member.

Prices quoted are subject to change if the files received differ from specifications quoted, or if additional design time is required to get the files into a printable format.

Payment is required upon order. Payment can be in full or broken down in installments; 1/2 upon order and 1/2 upon sign off of proof. Work will commence once 1/2 or full payment has been received. Payment can be made either by cheque payable to Bonacia Ltd, by credit or debit card, Paypal, or bank transfer.

Proofs

All prices include a hard copy proof. Proof covers may be folded by hand and are deemed to be proof quality to show the layout and are therefore not representative of the finished folding and binding quality.

Colour proofs. Due to differences in equipment, paper, inks and other conditions between colour proofing and production runs, a reasonable variation in colour between colour proofs and the completed job will be deemed acceptable unless otherwise agreed.

If any alterations are made after a proof has been issued, that proof becomes void as a point of reference for the final print run and an updated proof will be issued, an additional charge may apply for any extra proofs that are sent.

Proceeding without a hard copy final proof waives Book Printing UK's responsibility for the cost of reprinting.

Turnaround

A minimum of 4 working days for proof delivery and 7 working days for full delivery from proof approval need to be allowed. All quoted turnaround times are estimates and are subject to change. If files received are not in print ready format the time for proof delivery may increase depending on the amount of work needed.

Turnaround for reprints is a minimum of 7 working days.

Electronic Files

It is the customer's responsibility to maintain a copy of any original electronic file.

Book Printing UK shall not be responsible for checking the accuracy of supplied input from an electronic file. If files are submitted in any other format than PDF, alternative versions of the same software can cause content and layout to shift. Where files are so supplied, Book Printing UK will take every care to secure the best results, but responsibility will not be accepted for imperfect work caused by defects in or unsuitability of materials so supplied. Such issues with layout can be resolved by Book Printing UK if PDFs are not available, for which costs may be incurred for work involved.

Liability.

Book Printing UK shall not be liable for indirect loss or third party claims occasioned by delay in completing the work or for any loss to the customer arising from delay in transit, whether as a result of Book Printing UK's negligence or otherwise.

Insofar as is permitted by law where work is defective for any reason, including negligence, Book Printing UK's liability (if any) shall be limited to rectifying such defect. Where Book Printing UK

performs its obligations to rectify defective work under this condition the customer shall not be entitled to any further claim in respect of the work done nor shall the customer be entitled to treat delivery thereof as a ground for repudiating the contract, failing to pay for the work or cancelling further deliveries.

Customer's property

Customer's property and all property supplied to Book Printing UK by or on behalf of the customer shall while it is in the possession of the printer or in transit to or from the customer be deemed to be at customer's risk unless otherwise agreed and the customer should insure accordingly. Book Printing UK shall be entitled to make a reasonable charge for the storage of any customer's property left with the printer before receipt of the order or after notification to the customer of completion of the work. This does not include electronic artwork files, which are kept free of charge for future reprints.

Force majeure.

Book Printing UK shall be under no liability if unable to carry out any provisions of the contract for any reason beyond their reasonable control including (but not limited to): Act of God; legislation; war; fire; flood; drought; inadequacy or unsuitability of any instructions, electronic file or other data or materials supplied by the customer; failure of power supply; lock-out, strike or other action taken by employees in contemplation or furtherance of a dispute; or owing to any inability to procure materials required for the performance of the contract. During the continuance of such an event the customer may by written notice elect to terminate the contract and pay for work done and materials used, but subject thereto shall otherwise accept delivery when available.

Book Printing UK shall be indemnified by the customer in respect of any claims, costs and expenses arising out of any libellous matter or any infringement of copyright, patent, design or of any other proprietary or personal rights contained in any material printed for the customer.

Claims.

Advice of damage, delay or loss of goods in transit or of non-delivery must be given in writing to Book Printing UK within 3 clear days of delivery (or, in the case of non-delivery, within 28 days of notification of dispatch of the goods) and any claim in respect thereof must be made in writing to Book Printing UK within seven clear days of delivery (or, in the case of non-delivery, within 42 days of notification of dispatch). All other claims must be made in writing to Book Printing UK within 14 days of delivery.

Book Printing UK may refuse to print/reprint any title that it considers to be offensive, pornographic or racist or may give rise to a valid claim of criminal and/or civil liability against it and/or will materially harm its reputation. If it believes this to be the case the manuscript and all fees will be reimbursed.